

Spedale's Florist, Inc.

110 Production Dr. Ste 101
Lafayette, LA 70508
Phone 337-233-4404 Fax 337-233-4402
www.spedales.com

Donation Request Form

Group, Institution or Company seeking Donation: _____

Type of Entity: Non-profit ___ For-profit ___

Address: _____ City: _____

Phone: _____ Fax: _____

Contact Person: _____ Phone: _____

Date of Event for Donation: _____

Event Description:

Type of Donation Requested:

Preferred Pick Up Date: _____

Does your organization have an account with Spedale's? _____

Signature of Person Seeking Donation

Date

Terms of Donations:

(All requests must be submitted 30 days prior to the event)!

Requests must have correspondence on Institution, Organization, Group, or Company letterhead attached to this completed form with a full description of the event. All requests will be reviewed by a committee every thirty days for consideration. You will only be contacted if your request was approved. No phone calls please. We only consider donations for organized groups, no individual donations are considered.

For Office Use Only:

Approved By: _____ Donation Request #: _____

Item Donated: _____ Invoice #: _____ Date: _____